



Professional Reference Request

3765-B Government Blvd. Mobile, AL 36693 Phone (866) 661-7070 Fax (866) 661-7090

Contact Information:

Facility Name _____

Street Address _____ City _____ ST _____ Zip Code _____

Phone Number _____ Fax Number _____

Name of Supervisor _____ Title _____

I hereby authorize the above named facility to release any and all information pertaining to my employment with said facility. I also authorize Bridge Staffing, Inc. to disclose this reference to any of its client institutions.

Applicant Signature _____ Date _____

Printed Name _____ Social Security Number _____

Notice to Applicant: Please do NOT complete any information beyond this point.

Applicant Information:

Applicant Name _____ Position Held _____

Dates of Employment: From: _____ To: _____

Reason for Leaving: Resignation Termination Temporary Assignment Completed **Eligible for Rehire?** Yes No

If not eligible for rehire, please explain: _____

Facility Information:

Teaching Non-Teaching Charge Experience? Yes No

Unit _____ Number of Beds: _____

Performance Evaluation: Please check the boxes that best describe the applicant's performance while in your employ.

	<u>Excellent</u>	<u>Very Good</u>	<u>Satisfactory</u>	<u>Needs Improvement*</u>
Competency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Appearance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Briefly Explain any 'Needs Improvement' Ratings: _____

Additional Comments: _____

Name of Evaluator _____ Title _____

Signature _____ Date _____

Bridge Staffing Use Only

Form Completed By: _____ Signature: _____

Date Completed: _____ Date: _____